



# IILM

Institute for  
BUSINESS &  
MANAGEMENT



**Fellow Programme in Management**  
(AICTE Approved Doctoral Level Programme)

The Institute through its academic curriculum has evolved a philosophy of education which emphasizes holistic development of its students which looks beyond employment and concentrates on individual development by imparting the skills of lifetime relevance.

The IILM Institute located at Gurgaon, is institution of excellence, established in 2004 with the objectives of imparting high quality management education and training, conducting research and providing consultancy services in the field of management to various sectors of the Indian economy.

IILM has been offering management courses for over two decades and has successfully helped build the careers of over 7000+ students, who are presently employed in enviable positions with globally renowned business firms and multinational corporations.

The institute has a lush green environment with a state of the art infrastructure giving the campus a wonderful environment for experiential learning.

The Institute has launched an AICTE approved Fellow Programme in Management (FPM) in the year 2014. This is a minimum four year full time / Part time programme offering specializations in the areas of Finance, Marketing, Organizational Behaviour and Human Resource Management, Operations Management, International Business, and Strategic Management.

### **Programme Objective**

The objective of this programme is to train and develop high quality teaching, research, and consultancy talent in different areas of business and management. This programme helps in providing scholastic bend of mind to people already having sound domain knowledge, so that they can contribute to the management education as well as to the field of research to the extent possible.

### **Eligibility for Admission**

All applicants for the programme must have one of the *following qualifications* obtained from any of the universities incorporated by an act of the central or state legislature in India or an equivalent qualification from an institution approved by AICTE.

- Masters' degree or its equivalent in Engineering / Technology / Management / Economics / Social/Science / Biological Science / Pure Science / Committee / Humanities with First Class will be considered for admission to Fellow Programme.
- Those appearing for their final examination in the respective discipline can also apply. Such students if selected will be provisionally admitted provided they complete all requirements obtaining their master's degree before 30<sup>th</sup> September of the year of admission.
- The admission of these candidates will remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31<sup>st</sup> December of the year of admission.

## Application Procedure

The application shall be made in the prescribed form available with the institute. Attested copies of all the necessary certificates and testimonials are to be attached with the applications. The candidate must submit a write up of about 5000 words on the area of research interest (tentative research proposal) along with his/her application.

## Selection Criteria

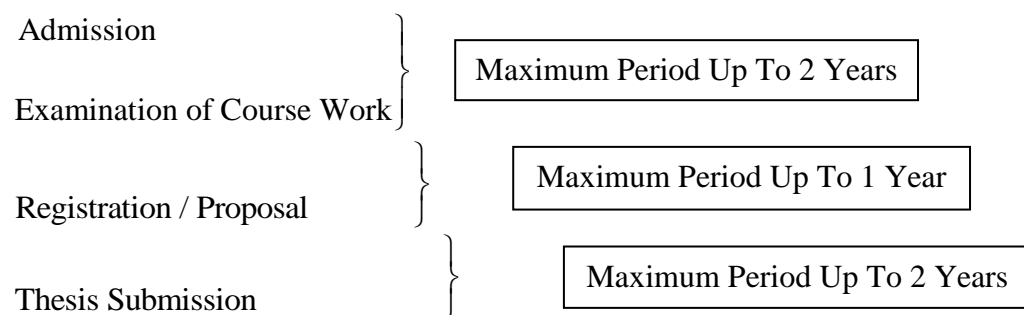
Selection for the Fellow Programme in the institutes approved by AICTE for FPM will be on the basis of the following criteria:

1. Academic Qualification and work experience.
2. Tentative Research Proposal and its presentation before selection committee.
3. Personal Interview.

The decision of the institute selection committee regarding admission shall be final. Communication will be sent only to be selected candidates. The institute will not entertain any queries or correspondence in respect of those not selected. Maximum 5 candidates per each year of admission will be considered for giving admission in this programme after ensuring availability of Guide as per the AICTE norms / standards.

## Programme Structure

The Programme has following stages:



- In partial fulfillment of the requirement of the Fellow Programme, each Candidate has to go through mandatory course work after admission.
- Course work comprises of following modules:

	Course Title	Credits
<b>Module I</b>		
FP01	Research Methodology	3
FP02	Managerial Statistics	3
FP03	General Management	3

FP04	Systems Approach to Management	3
<b>Module II</b>		
FP05	3 Stream specific course of 3 credits each*	9
FP06	Credit Seminar (General Management Topic)	3
<b>Module III</b>		
FP07	Credit Seminar (Research Related Topic Specifically)*	3
FP08	Review paper based on the literature on the thesis related topic	3
	<b>Total Credits</b>	<b>30</b>

\* The stream specific courses and seminars will be decided as approved by the director on the recommendation of Guide and Research Advisory Committee.

- All the credits specified in the table above should be earned within a maximum of two years from the date of admission to the programme.
- The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing course / seminar. A candidate getting less than 60% will be given one more opportunity to repeat the course / seminar. If the candidate still does not pass in the course / seminar, the candidate will be terminated from the programme.

### **Pre-Registration Seminar and Submission of Research Proposal**

Each research scholar needs to register his / her research proposal. The registration procedure is given below.

- On successful completion of the course work (all the three modules), the candidate has to appear before Research Advisory Committee (consisting of guide(s) or experts drawn from institute's faculty members and director) for pre-registration seminar.
  - Maximum period for completion, presentation and approval of research proposal is 1 year after completion of Course Work. This will be a variable component, since the presentation will take place as soon as candidate finishes the report and submits it with the approval of Guide. The research scholar has to submit 5 copies of pre-registration report (15 – 20 pgs) to Dean's office at least 10 days before the date of seminar.
  - This will be send to the members of Research Advisory Committee and changes if any will be intimated to Guide.
  - The Guide will decide when to conduct the pre-registration seminar.
  - The report should include proposed title of the thesis, area and framework of the proposed research objectives, scope of the study, hypothesis if any, and methodology to be followed.
  - In case the research scholar fails to defend the research proposal before the Research Advisory Committee the research scholar will be allowed to resubmit

the modified research proposal as suggested by the above mentioned committee. Afterwards, the research scholar needs to give a fresh seminar based on the modified research proposal.

- In case the research scholar fails to defend research proposal even for the second time, the research scholar will be terminated from the programme.
- The candidate must apply for the formal registration within one month after successful completion of pre-registration seminar, along with approved proposal or title of the thesis and registration fee of Rs. 2,500/-.
- The registration will be effective from the date of application for the registration.

### **Submission and Evaluation of Synopsis and Thesis**

Every research scholar before submission of his/her thesis must give pre-synopsis seminar at Institute for which the research scholar needs to submit the 5 copies of pre-synopsis report (not more than 40 pages) highlighting his / her own contribution, details of methodology, results, analysis, conclusions, limitations and scope for future research. The report should include the focus and the summary of the thesis. It is to be submitted through the guide.

- For seeking the approval, the candidate shall present pre-synopsis seminar before the committee consisting of Director, Guide(s) and two faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research may be included in the committee.
- The committee will judge the work with regard to its acceptability and suggested modification or elaboration of the work, if necessary. After incorporating the suggested changes / modifications to the satisfaction of Committee, an abridged version of the same shall be submitted as synopsis to the committee for the purpose of sending it to prospective examiners.
- Five copies of Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of pre-synopsis seminar to the institute with a certificate by candidate and the Guide(s) stating:
  - a) That there is a prima facie case for consideration of the thesis; and
  - b) That the work doesn't include any work which has at any time previously been submitted for an award of fellow in management of other equivalent degree.
- The director will draw up a list of 6 possible examiners in consultation with the Research Advisory Committee and Guide(s). One examiner from India and one from abroad having good academic and research standing in the respective field will be selected by the Director of the institute. The synopsis will be submitted to these two examiners.
- The thesis should be submitted in 6 printed copies and a soft copy with necessary certificates and clearance within a period of 6 months from the date of submission of

the synopsis. The thesis submitted shall be the original work of the student and shall contribute to the body of knowledge required for solving varied management issues.

- The thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendation is made by any one of the examiner, Director may refer the thesis to another examiner or examiner(s) from the panel. If such a panel of examiner(s) rejects the thesis, it shall stand rejected.
- A thesis which needs modification / revision may be resubmitted after revision within a period of one year. Rejection of the thesis after re-submission will normally disqualify the candidate of further consideration for the award of the Fellow in Management.
- On acceptance of the thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate will be required to defend his / her thesis. The panel of examiners shall consist of:
  - i. The Chairman, Dean (Academic or Research) or his nominee not below the rank of professor of the institute nominated by the director.
  - ii. The Guide(s).
  - iii. Indian External Examiner who examined the thesis and accepted it.

The panel of Examinees shall submit their report to the Director of the Institute.

If a thesis has been accepted but the candidate fails to defend it successfully at the vice-voce examination the research scholar should reappear for the viva-voce examination within six months.

### **Duration of the Programme and Accommodation**

The candidate may submit his / her thesis only after a minimum period of two years after registration. The maximum period allowed for submission of the thesis is five years from the date of admission to the programme.

However, if a candidate fails to submit the thesis within the prescribed upper time limit due to reasons beyond his / her control, the research scholar may apply to director for an extension. If the institute is satisfied with the candidate's justifications, the director may permit him / her to re-register to the programme subject to the payment of re-registration fees. This re-registration will, however, be effective only for a period of two years beyond which no extension will be permitted.

Any break or unauthorized absence from the programme before registration will lead to the cancellation of admission.

Any authorized break or leave of absence will not be counted for the minimum period of 2 years stipulated for submission of the thesis but will be counted in the maximum period of 5 years permissible for submission of the thesis.

For full time candidates, accommodation can be provided in the Campus on chargeable basis.

## Scholarship

For full time fellows of the programme, the institute will offer Rs. 20,000 for first 2 years and Rs. 25,000 thereafter as scholarships per month for the period of 4 years to up to four candidates. The candidates will assist faculty members as a Research Associates for 20 hours per week. No fee will be charged during their study at IILM Institute for Business and Management.

## Award of “Fellow in Management”

On successful completion of the viva-voce and on the recommendations of the Institute’s Governing Board, the institute will award “Fellow in Management” to the research scholar. The title of the thesis will be mentioned in the certificate of award.

## Fee Structure

College / University Faculty	Rs. 20,000 p.a.
Working Executives	Rs. 80,000 p.a.
Other Fee: <ul style="list-style-type: none"><li>• Reading Material / Computer Fee / Library Fee</li><li>• Alumni Life Membership</li></ul>	Rs. 35,000 p.a.

## General Regulations

1. Candidate must furnish a periodical report of progress of the course work and research work for consideration of institute, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research will render the candidate terminated from the programme.
2. The candidate shall pay all the prescribed fees as and when they fall due.
3. The courses prescribed but not successfully completed by the candidate may be reconsidered by the director. Research Advisory Committee may suggest alternative course(s) depending upon the relevance of the course(s) to the research work of candidate.
4. The research scholar will face automatic disqualification and termination from the programme if the research scholar is found to be admitted to any other equivalent degree level programme.
5. The IILM reserves the right to amend, modify or change regulations as may be necessary from time to time. All such changes will be binding on the research scholar in the institute.

Interested candidates may download the application form, from [www.iilmstitute.ac.in](http://www.iilmstitute.ac.in) and are required to submit the duly filled form along with Tentative Research Proposal (5000 words), to the following address on or before 31st July.

Contact:

**Dr Neha Mittal**

**FPM Coordinator**

**IILM Institute for Business and Management**

**1 Knowledge Center, Golf Course Road, Plot No. 71, Sector- 53, Gurgaon 122003**

**Telephone 0124-6675711/640**

**Or Email to [fpm@iilmstitute.ac.in](mailto:fpm@iilmstitute.ac.in)**